

NHC Member Position Description 2016-2017

SERVICE POSITION DESCRIPTION

Please complete one service position description for EACH member you are requesting, using this template. The service position description is used in the recruitment and matching process. Each service position description must be sent electronically to complete an application.

HOST SITE NAME & LOCATION:

La Salle Neighborhood Nursing Center

Mailing Address: 1900 West Olney Avenue, Box 808, Philadelphia, PA 19141

Location: corner of Chew and Wister Sts. Philadelphia, PA 19138

MEMBER POSITION/TITLE:

COMMUNITY HEALTH CASE MANAGER

SITE SUPERVISOR ASSIGNED TO SUPPORT MEMBER:

Please include, name, title, phone number, email address and fax number.

Sharon Starr, RN, MSN

Public Health Nurse

Clinical Coordinator

215-951-5034

starr@lasalle.edu

215-951-5040

SITE CONSIDERATIONS

Is the site accessible via public transportation (if yes, what line/route)?

Access to La Salle Neighborhood Nursing Center is gained by SEPTA bus routes 18 and 26, both of which intersect with the Broad Street Subway. The University is located in Northwest Philadelphia, not far from Roosevelt Expressway and Roosevelt Boulevard (Route 1). Free parking is available across the street from the offices. Philadelphia PARX Backstretch is only accessible by personal vehicle. It is located off of Route 1 or Interstate 95, both of which intersect with Street Road (Route 132). The address and access to the Backstretch is listed as 2786 Galloway Road.

Does this position require a personal vehicle?

Yes, this position requires access to a vehicle on days when serving at the Backstretch of the Racetrack.

How will your organization reimburse the member for transportation costs?

Mileage is provided for travel between Neighborhood Nursing and the Backstretch. LSNNC will purchase a transpass for the AmeriCorps member

Organization dress code:

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Office casual and appropriate attire is expected

Expected service schedule:

Monday to Friday from 8:30 or 9 am to 5 pm. Tuesday and Saturday mornings (9:30am-12:30pm) at the Racetrack. Some evenings and weekend events in the community. Weekend and evening hours are usually very helpful for members to keep up with weekly hour targets. La Salle University closes for Christian holidays and some university days. At that time, AmeriCorps volunteer may need to find activities outside of the center. The supervisor and member will find appropriate service hours in the community.

ORGANIZATION DESCRIPTION & MISSION:

Organizational Description:

La Salle Neighborhood Nursing Center (LSNNC) is a community-based nurse managed wellness center affiliated with La Salle University's School of Nursing and Health Sciences. The center has more than 20 years of providing community-centered public health nursing and social services to at-risk underserved populations in the Southeast Pennsylvania region. LSNNC provides diverse public health services through multiple funded and unfunded programs.

LSNNC began in 1991 as a clinical laboratory for nursing students for their public health rotation with the guidance and support of year-round staff and leadership. The first funded program was a perinatal home visiting program providing family-centered health and social services through Philadelphia Department of Public Health, Division of Maternal, Child and Family Health with Title V funding. That early home visiting program evolved into the *Health Intervention Program (HIP) for Families* serving families whose children have special health care needs, and is currently serving 150 families. Interventions include outreach, screening, referral and follow-up, case management, delegation of functions, health teaching, counseling, consultation, collaboration, coalition building, community organizing, and advocacy. Staff members promote family relationships with community resource people and advocate with parents to obtain necessary resources.

In 1995 the Center was invited by the community chaplain to provide nursing triage and care to the horsemen and women of the *Backstretch* of Philadelphia Park Racetrack (currently PARX Casino and Racetrack). Like perinatal home visiting, the nursing students were the first to pilot this program, followed by a community grant for the men's health initiative, and current funding by the Pennsylvania Thoroughbred Horseman's Association. Through this initiative the nursing center completes 1,000 encounters annually; primarily to migrant workers who are men aged 18-70, and likely Hispanic.

Mature Health Connections is a recent LSNNC program currently funded by Green Tree Foundation, Independence Foundation, and the Patricia Kind Foundation. Located at our campus site, it provides health promotion, health education and screening services to mature residents of Northwest and Upper North Philadelphia and surrounding neighborhoods. In the past year, over 2000 adults and older adults have been served through educational programming, follow ups and screenings. This is a key role for the AmeriCorps member who provides outreach, program implementation, and scheduling for individual and aggregate clients.

Child Care Health Consultation is offered through LSNNC. Child care health consultation is a practice of health professionals to

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promote the health of children, professional staff, and parents in early education programs. The child care health consultant (CCHC) provides an integral health liaison for professional early learning professionals in early learning centers. From 2007 to 2010, LSNNC partnered with the regional quality provider for the five-county region. In addition, LSNNC has a resident nurse trainer for child care health consultants. Recent activities include education to child care professionals and hosting of a regional health education seminar for this population.

La Salle Neighborhood Nursing Center has a rich history of including AmeriCorps members in the scope of our community work since 1995. Nurses also participate in annual emergency drills and vaccine administration in Bucks County and on campus; the AmeriCorps member is invited to participate. The AmeriCorps members provide outreach, education, and expansion of public health services at all Neighborhood Nursing sites and are included in all services and training offered to staff and students.

Mission: Through the development and implementation of exemplary public health nursing programs including health promotion, health education and disease prevention services, the La Salle Neighborhood Nursing Center supports and enhances the teaching, learning, and service mission of La Salle University School of Nursing and Health Sciences.

MEMBER ROLE:

Describe the specific program(s), project(s), or initiative(s) that the member will serve with? What will the member’s specific role be with this program/project/initiative? How will the member’s primary activities align with the NHC’s performance measures?

PROGRAM OR PROJECT NAME (INCLUDE % TIME OVER TERM MEMBER WILL SPEND WITH THIS PROGRAM)	MEMBER ACTIVITIES (List the key activities the member will be responsible for, for each program/project listed)	MEMBER OUTPUTS (How many classes, workshops, clients, patients etc. will the member conduct/serve under each activity)	NHC PERFORMANCE MEASURE(S) THIS ACTIVITY FALLS UNDER (if any).
Nursing at the Backstretch (20%)	Member will assist nurses in engage in Backstretch workers at the Philadelphia racetrack in targeted health promotion activities, which include: Activities: <ul style="list-style-type: none"> • Member will meet with Backstretch workers to educate about, and refer to health promotion activities available to them on-site and within the community, as well as specialty care services. These include health screenings; education; referral and follow-up; and enrollment in annual influenza 	Activities will occur on two three-hour days with follow-up of approximately 200 adults. <ul style="list-style-type: none"> • Engage 7- 20 workers daily to utilize onsite health promotion activities • Provide health screenings along with the nursing staff (5-8 daily) • Prepare, coordinate implement, and record 	<ul style="list-style-type: none"> • Deliver Information about Health Insurance, Health Care Access, and Health Benefits Programs • Health Care Service Enrollment and Scheduling • Preventative Health Care Service Use • Health Screenings

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	<p>immunization event and other vaccine/emergency preparedness events.</p> <ul style="list-style-type: none"> • Member will develop monthly bulletin boards for health outreach and education. • Member will provide follow-up in-person and by telephone to horsemen and women to attain medical and insurance appointments, and pharmacy refills. 	<p>annual influenza immunization event; this event serves up to 200 participants annually with up to 200 immunizations given.</p> <ul style="list-style-type: none"> • Prepare and coordinate up to 3 health fairs annually with La Salle and community partners. • Create up to 12 health promotion bulletin boards reaching, up to 200 horsemen and women monthly. • Provide 2-10 follow-up activities in navigating the health of individuals weekly for community clients. 	
<p>Mature Health Connections (40%)</p>	<p>The member will collaborate with nursing to provide health education, screening, and community collaboration services to adults in Northwest Philadelphia. These include:</p> <ul style="list-style-type: none"> • Member will meet with community leaders/LaSalle partners and groups to identify and collaborate on continued health promotion needs. • Based on those needs, the member will 	<p>Activities will occur on 2 days weekly for a total of 16 hours weekly.</p> <ul style="list-style-type: none"> • The member will promote up to 25 group health promotion services annually • Member will attend 1-2 community venues weekly 	<ul style="list-style-type: none"> • Deliver Information about Health Insurance, Health Care Access, and Health Benefits Programs • Health Care Service Enrollment and Scheduling • Preventative Health Care Service Use

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	<p>plan and implement health education, screening, and immunization activities for the targeted community. This may include stress management, heart health, stroke awareness, and influenza outreach.</p> <ul style="list-style-type: none"> • Member will provide Mature Health Connections participants with appropriate individual health education, and referrals for follow-up to medical care, as needed. • Member will assist Mature Health Connections participants with follow-up in-person and by telephone to attain medical and insurance appointments, and pharmacy refills. 	<p>for health promotion, health education, and/or screening opportunities</p> <ul style="list-style-type: none"> • Member will enroll up to 100 education and 25 screening participants monthly • Member will prepare, coordinate, implement, and record annual immunization event; this event serves up to 50 participants annually with up to 50 immunizations given. • Member will prepare, coordinate, and implement at least 2 health fairs annually • Member will provide follow-up activities to 2-10 participants weekly to promote access to medical, pharmacy and insurance supports. 	<ul style="list-style-type: none"> • Health Screenings
<p>Health Intervention Program for Families (40%)</p>	<p>Member will meet with families whose children have special needs early in their relationship with HIP to assess environment and/or educate families towards environmental change. The</p>	<p>Activities will occur on two days weekly for a total of 16 hours weekly.</p> <ul style="list-style-type: none"> • Member will make a 	

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	<p>member may accompany families to their medical, social, or educational appointments to assist them in making and keeping appointments and advocating with them for services.</p> <p>Activities include:</p> <ul style="list-style-type: none"> • Member will engage parents in recognizing and planning for environmental health for their families. • Member will engage parents in services that enhance the ability of families to connect with medical, psychological, educational, and concrete services. • Member will provide primary case management services to assigned families. 	<p>minimum of 5 home or community visits weekly with HIP enrolled families</p> <ul style="list-style-type: none"> • Member will provide medical and social service navigation for up to 20 clients annually, with up to 50 visits annually (Primary case manager to 2-5 families.) • Member will provide at least 25 environmental assessments, 15 health education visits (e.g. asthma or parenting education), and 20 supportive health services (e.g. collaborative visits with parent and child at medical, social or educational appointments) over the year. 	
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Please complete this section to describe the type of individual best suited to fulfill the service description and who will serve most effectively within your organization

Please describe the traits that will help a member succeed in this position (e.g. outgoing, analytical, patient, good with children).
 The AmeriCorps member at La Salle Neighborhood Nursing Center will function as part of a skilled, multidisciplinary, professional team, as well as with undergraduate and graduate students who receive clinical training at Neighborhood Nursing Center. The valued applicant will be self-assured in community and colleague relationships, thoughtful and kind toward diverse community members, and capable of managing his or her time and

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schedule. The AmeriCorps member will have superb communication skills with colleagues and individual and aggregate community members, and willingness to establish purposeful relationships with others. The AmeriCorps member should be willing to expand his or her knowledge in a variety of opportunities offered through in-service or community learning venues and apply them in daily interactions with clients.

Please list the skills and/or experience that will help a member succeed in this position (e.g. customer service, language skills).

1. Preferred college level preparation
2. Willing to develop knowledge of the community and its resources
3. Strong interpersonal skills; ability to establish relationships and volunteer effectively with clients, professionals, and community groups; open to diversity, preferred having some Spanish or language skills other than English.
4. Ability to communicate accurate information; uses appropriate communication techniques to converse with clients and family members
5. Willingness to maintain confidentiality regarding clients and other related activities
6. Willingness to serve diverse populations in varied settings (home, clinic, work, school, recreational, etc.)
7. Willingness to participate in further preparation and education regarding outreach, educational and supportive services targeting specific populations
8. Strong interest in contributing to the development of other programs/services that promote the health of community members
9. Strong capabilities in using Microsoft products and technical skills
10. Preferred driver license, insurance, and access to a car for 20% of the week

What types of training will you provide to the member to support them in successfully completing their service activities?

Cultural competency refresher or training
Health education program planning
Using the social determinants of health to meet population health
Opportunities through the Philadelphia Department of Health, usually through the Division of Maternal, Child and Family Health
Opportunities through the Leadership Education in Neurodevelopmental Disabilities Program of the Children's Hospital of Philadelphia
Skill specific needs for screening: Blood pressure, blood glucose, blood cholesterol
Opportunities through the School of Nursing and Health Sciences, La Salle University
Opportunities for emergency preparedness education and county emergency drill